**2024 ONLINE PROCESS DESIGN PRACTICES COURSE *for design, optimisation and troubleshooting***

**Registration *(REGISTER BEFORE 30 SEPTEMBER 2024)***

****4 to 15 November 2024 ONLINE Weekdays from 11:00 to 16:00 UTC**

Download from [www.proceng.co.uk](http://www.proceng.co.uk) and e-mail complete registration form to [andries@proceng.co.uk](mailto:andries@proceng.co.uk)

**Find herewith a request for the following reservation for the above training course:**

**REGISTRAR DETAIL:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ e-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INVOICE DETAIL:**

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ VAT Nr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Quotation Required? (Yes / No): \_\_\_\_\_

Company Invoice Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Order Nr. \_\_\_\_\_­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Invoice Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Invoice Contact e-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Invoice Contact Tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ATTENDEE DETAILS:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Name** | **Surname** | **e-mail** | **IChemE Nr** | **Physical Address for delivery of Training Material** | **Tel Nr for Delivery** |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |

**Course Fee:**.

The attendance fee (excluding VAT) is set at £ 1 850 per person (£ 1 750 for IChemE members) and this excludes employee specific internet access.

**Payment:** Invoices will be issued from 1 October 2024 for full payment before the course presentation starts. Payment is preferred by Electronic Fund Transfer (EFT) but Credit Card Facility via PayPal is available at an additional transaction fee. Late payment could put attendance reservation at risk.

**Rights Reserved:** If you registered and are unable to attend the event you may substitute at any time. Such substitution and name changes must be communicated to *ProcEng* by e-mail. No refund for cancellation after 30 September 2024. The presentation date or presenter could be subject to change at the discretion of Cilliers Kruger or *ProcEng* in the event of unforeseen circumstances like illness.